

January

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New Years Day
(Observed)

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Martin Luther King Jr
Birthday

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2012

February

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DMD Mentee Interviews
for Subcommittee
100 Gold-2nd Floor
2-6pm

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President's Day

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DMD Chairs Meeting
conference call at
2PM

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2012

March

Sun

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DMD Full Committee
100 Gold-2nd Floor
2pm (central park)

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Brooklyn College
"Spring Internship, Job &
Summer Job Fair
11:30am-2:30pm

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Mentor Recruitment
Meeting at 1PM
(Swiss Post location)

Special Events and
PR Meeting was re-
scheduled

DMD Chairs Meeting
conference call at
2PM

Mentee Recruitment
Meeting at 3PM
(CUNY)

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Hostos C.C.
"Employment and
Internship Fair"
12:00pm-4:00pm

Meeting with Merle
Cohen at 1PM (400 First
Avenue)

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Special Events & Public
Relations Meeting at
5PM (100 Gold Street)

St. John's University
"Spring Career and
Internship Fair"
11:00am-3:00pm

LaGuardia CC
"Spring Job Fair"
10:00am-2:00pm

Mentee Outreach
Committee Meeting at
3PM (100 Gold)

2012

April

Sun

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Long Island University
Best of Brooklyn Collegiate
Job/Internship Fair
10:00am-2:00pm

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DMD Full Committee
100 Gold-2nd Floor
2pm (central park)
Call-in info: (212) 788-
2988; ID: 1400

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Mentee Outreach
Committee to submit
Recruitment Outline

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Mentor Recruitment
conference call at 2PM

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**First "Save the Date"
email to be sent to past
mentors**

17

York College
DMD Presentation
12:00-2:00pm

ACCES-VR Placement
Consortium Presentation at
9:30AM (Brooke Drexler
will discuss DMD)

18

Hunter College DMD
Presentation at 1-3PM

DMD Chairs Meeting
conference call at 2PM
Call-in info: (212) 788-
2988; ID: 9316

19

Manhattan College
"2012 Spring Career Fair"
2:00pm-5:00pm

Special Events & Public
Relations Meeting at
5PM (prospect park)
Call-in info: (212) 788-
2988; ID: 9369

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Mentee Outreach
Committee Meeting at
4PM (100 Gold)

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Kingsborough C.C.
"Retail, Tourism, and
Finance Recruitment Fair"
10:00am-1:00pm

Mentee Recruitment
Meeting at 3PM (CUNY)

24

John Jay College Service
Provider Fair 10:00am-
2:00pm

25

St. Francis College
Job Fair
10:00am-2:00pm

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DMD Chairs Meeting
conference call at 4PM

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CUNY Big Apple Job &
Internship Fair at 11AM -
2PM at Jacob Javits Center

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2012

May

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DMD Full Committee
100 Gold-2nd Floor
3:30pm (central park)
Call-in info: (212)
788-2988; ID: 8652

College of Staten
Island DMD
Presentation at 1:30 –
3:30PM
Placement Counselors
Meeting at CBVH
(Pat & Jason)

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Lehman College
DMD Presentation at
3:30 PM – 5:00 PM

City College DMD
Presentation at 12:00
PM – 1:30 PM

Special Events & Public
Relations Meeting at
5PM (prospect park)
Call-in info: (212) 788-
2988; ID: 9366

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Large “e-mail
notification” to be
sent to all past
mentors

Jeremiah to begin
outreach calls to
past mentors

DMD Chairs Meeting
conference call at
2PM

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Memorial Day

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2012

June

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Mentee Interview
Process Begins

DMD Full Committee
100 Gold-2nd Floor
2pm (central park)

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DMD Chairs Meeting
conference call at
2PM

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“Networking email”
will be sent to the
Full Committee
seeking 3-4 network
leads

2012

July

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Independence Day

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Eric Returns

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2012

August

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**Mentor Recruitment
Committee will
begin to secure solid
commitment for
Mentors during this
month**

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DMD Full Committee
100 Gold- 2nd Floor
2pm (central park)

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DMD Chairs Meeting
conference call at
2PM

DMD Mentee
Application Deadline

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DMD Mentor
Application Deadline

2012

September

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Labor Day

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Begin Matching
Process

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Interview Process
Ends

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Matching Process
Ends

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Mentor/Mentee
notifications of
matches begins

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2012

October

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Bank of America
Mentee Orientation
11am-1pm (central
park)

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Columbus Day

Mentee Orientation
11 – 2PM (central
park)

Bank of America
Mentoring Day

Mentee Orientation
2 – 5PM (central
park)

Mentee Orientation
4 – 7PM (central
park)

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Final Follow Up Calls
Mentor Training
Session 3 – 5PM
(central park)

Final Follow Up Calls
Mentor Training
Sessions 9 – 11AM
(central park)

DMD!!
(central park reserved
9am-5pm)

Post DMD Calls to
Mentors

Post DMD Calls to
Mentors

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Post DMD Calls to
Mentors

Post DMD Calls to
Mentors

Post DMD Calls to
Mentors

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Mentee Debriefing
Session 11 -1PM
(central park)

2012

November

Sun

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Mentee Debriefing
Session 2 – 4PM
(central park)

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Mentee Debriefing
Session 4 – 6PM
(central park)

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Election Day

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Veteran's Day

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DMD Full Committee
Wrap Up Meeting 2012
100 Gold-2nd Floor
2pm (central park)

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Thanksgiving Day

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2012

December

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Christmas Day

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2012